



# SEAFOOD PRODUCTS ASSOCIATION

## APPLICATION FOR ASSOCIATE MEMBERSHIP

*please see membership definitions on page 2*

Please send your completed application to the address at the end of this document. If you have any questions about the application or wish to check on the status of your membership, please contact Lenna Southland at 206-323-3540 or lsouthland@spa-food.org.

### Section I. Company Information

Company Name:			
A subsidiary or division of :			
Headquarters Mailing Address:		City, State, Zip:	
Main Company Phone:	Fax:	Website:	
Nature of Business: <input type="checkbox"/> Materials Supplier <input type="checkbox"/> Reseller <input type="checkbox"/> Broker <input type="checkbox"/> Other (please specify) _____			
Please list all food subsidiaries or divisions of your company:			

On a separate sheet, please provide a description of your organization and your products and/or services (100 words or less). The description will be included with your listing in the SPA Membership Directory.

### Section II. Key Company Personnel

So that we can be sure to contact the appropriate people regarding SPA programs and other relevant information, please list all company representatives principally responsible for food-related areas of the business in the following categories:

<b>SPA Chief Contact:</b>		<b>CEO (Corporate):</b>	
Name:	Title:	Name:	Title:
Phone:	E-mail:	Phone:	E-mail:
<b>Government Affairs:</b>		<b>Regulatory Affairs</b>	
Name:	Title:	Name:	Title:
Phone:	E-mail:	Phone:	E-mail:
<b>Chief Financial Officer/Tax Specialist:</b>		<b>Sales/Marketing:</b>	
Name:	Title:	Name:	Title:
Phone:	E-mail:	Phone:	E-mail:
<b>Public Relations/Media:</b>		<b>Person to whom dues invoice should be sent:</b>	
Name:	Title:	Name:	Title:
Phone:	E-mail:	Phone:	E-mail:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Who may we thank for referring you to Seafood Products Association? \_\_\_\_\_

### Section III. SPA Confidentiality Statement

Company information is held in strict confidence by SPA and its staff. Data collected is used solely for the purpose of calculating membership dues, and under no circumstances is this data shared with another member company or outside party. If a company decides to cancel their membership with SPA, their information remains confidential. Any company information shared with SPA staff related to product formulation, processes, trade secrets, etc. is also held in strict confidence. All SPA staff are required to sign a nondisclosure agreement as a condition of their employment

with SPA. Upon leaving SPA, former employees are prohibited from disclosing confidential information obtained while at SPA.

As a national trade association, SPA and its employees are very sensitive to the fact that our membership includes competing companies. SPA employees **do not** assist members in efforts that would benefit one company to the detriment of another; rather, SPA works to support activities and programs of benefit to entire industry segments.

### Section IV. SPA Membership Categories & Benefits

**General Member:** The full range of SPA benefits, including technical assistance, claims assistance, crisis management, regulatory consultation, communications assistance, education, and laboratory work are available for all General Members. Any Company, national or international, who is actively and regularly engaged in processing seafood and other food products or in marketing Contract Products is qualified to become a General Member of the Association, if such products are processed and packaged in a sanitary processing plant, from wholesome raw materials and ingredients, in compliance with United States laws and regulations, and in such a manner that they will remain safe and wholesome under normal commercial methods of handling, distribution and sale.

**Associate Member:** Associate Membership provides a forum for collaborative issue management related to domestic and international regulatory requirements and the opportunity to

network with customers and industry colleagues at Association functions, as well as access to publications and training materials. Any Company is qualified to become an Associate Member of the Association if it is actively and regularly engaged in furnishing services to the food processing industry; or is actively and regularly engaged in the manufacture of food packaging, food packaging materials, food processing equipment, machinery, non-food supplies, or food ingredients, for sale to the food processing industry in the United States. Any Company outside of the United States who is actively and regularly engaged in processing seafood and other food products, or in marketing Contract Products, is qualified to become an Associate Member of the Association if such products are processed and packaged in a sanitary processing plant, from wholesome raw materials and ingredients in such a manner that they will remain safe and wholesome under normal commercial methods of handling, distribution and sale.

### Section V. The SPA Membership Approval Process

The SPA approval process can take up to two weeks from the date we receive the application. Your application is forwarded to the SPA President, who will review the application with our scientific staff. If there are any questions about your application, we will contact you by phone for clarification.

Upon approval of your membership, an invoice for your annual dues will be sent to the address you specify. Your membership will be activated upon our receipt of your first dues payment.

We would be happy to schedule a visit to your facility and

provide an orientation seminar to familiarize the rest of your staff with SPA benefits. Likewise, please feel free to let us know if you or any of your colleagues would like to visit the SPA office in Seattle, WA.

If for any reason your application is denied, we will notify you by fax or email and call you to discuss the reasons why your application was not approved.

We look forward to welcoming you as the newest member of the Seafood Products Association!

### Section VI. Where to Send Your Application

To send via E-mail, please send to: [lsouthland@spa-food.org](mailto:lsouthland@spa-food.org)

To send via mail or fax, send to:

Seafood Products Association  
Lenna Southland  
1600 South Jackson St.  
Seattle, WA 98144  
Phone: 206-323-3540  
Fax: 206-323-3543